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## [ Sprint Title ]

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## [ Hosting agencies and organizations ]

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THE CHALLENGE – [Summary of task at hand (1-2 sentences).]

EXECUTIVE CHAMPION – [Most senior agency leader sponsoring and supportive of the sprint, up to the Administrator or Secretary of your agency.]

THE PROBLEM – [Background of why the problem is important, interesting, timely, and relevant (1 paragraph).]

THE OPPORTUNITY – [Description of how public-facing tools can tackle the problem (1 paragraph).]

VISION FOR SPRINT OUTCOMES – [Outline of the best-case outcomes with solutions after sprint (2-3 sentences).]

TARGET END USERS – [Type of potential stakeholders or end users who you hope will benefit from products developed through the sprint.]

RELATED DATA SETS – [List and link to some relevant federal open data sets (these can be quantitative, geospatial, data standards and schema, qualitative, etc.). During recruitment, it helps to show possible tech teams at least 3-5 possible data sets they might work with, but the list can include a dozen or more from across agencies, depending on the data available and relevant to your problem statement.]

SPRINT LEADERS - [Agency and partnering organization staff that will facilitate sprint operations (at least 2 and up to 4 or 5 people).]